



**Public Transit Advisory Committee  
Collier Area Transit  
Hybrid Meeting  
Collier County Museum Lecture Hall  
3331 Tamiami Trail East Naples, Florida  
November 15<sup>th</sup>, 2023  
1:00 p.m.**

**Agenda Packet**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Approval of Minutes
  - a. September 20, 2023
- 5) Committee Action
  - a. 5310, 5311, 5339 Grant Applications
- 6) Reports and Presentations
  - a. November Season Changes
- 7) Member Comments
- 8) Public Comments
- 9) Next Meeting Date – December 20<sup>th</sup>, 2023, Collier County Museum Lecture Hall
- 10) Adjournment

Two or more members of the Board of County Commissioners may be present and may participate at the meeting. The subject matter of this meeting may be an item for discussion and action at a future BCC meeting.

Collier Area Transit operates in compliance with Federal Transit Administration, (FTA) program requirements and ensures that transit services are made available and equitably distributed and provides equal access and mobility to any person without regard to race, color, or national origin, disability, gender or age. Title VI of the *Civil Rights Act of 1964*; FTA Circular 4702.1A, "Title VI and Title VI Dependent Guidelines for Federal Transit Administration Recipients.

Anyone who required an auxiliary aid or service for effective communication, or other reasonable accommodations in order to participate in this proceeding, should contact the Collier County Facilities Management Department located at 3335 Tamiami Trail East, Naples, Florida 34112 or 239-252-8380 as soon as possible, but no later than 48 hours before the scheduled event. Such reasonable accommodations will be provided at no cost to the individual.

MINUTES OF THE PUBLIC TRANSIT ADVISORY COMMITTEE  
MEETING

NAPLES, FLORIDA

SEPTEMBER 20, 2023

LET IT BE REMEMBERED, the Public Transit Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 1:00 P.M. in REGULAR SESSION at Collier County Museum Lecture Hall, 3331 Tamiami Trail E, Naples, Florida with the following members present:

Chair: John DiMarco, III  
Vice-Chair: Peter Berry  
Devon Browne  
James Caton (Excused)  
Dewey Enderle  
Sonja Lee Samek (Excused)  
Martin de St. Pierre

ALSO PRESENT: Brian Wells, Director, Collier County PTNE  
Omar DeLeon, Public Transit Manager, Collier County PTNE  
Alexander Showalter, Senior Planner, Collier County PTNE  
Keyla Castro, Operations Specialist, Collier County PTNE  
Jacob Stauffer, Transit Planner, MV Transportation  
Anne McLaughlin, Executive Director, Collier County MPO  
Mark Moujabber, General Manager, MV Transportation  
Nolan Begley, Fixed Route Manager, MV Transportation  
Dusty Siegler, Senior Planner, Collier County MPO

**1. Call to Order**

**Chairman DiMarco** called the meeting to order at 12:59 P.M.

**2. Roll Call**

Roll call was taken, and a quorum five was established.

**3. Approval of Agenda**

*Vice Chair Berry moved to approve the Agenda. Second by Mr. Enderle. Carried unanimously 5 - 0.*

**4. Approval of Minutes**

**a. June 20, 2023**

*Mr. Enderle moved to approve the minutes of the June 20, 2023, meeting of the Public Transit Advisory Committee as presented. Second by Mr. Browne. Carried unanimously 5 - 0.*

**b. August 16, 2023**

*Mr. Enderle moved to approve the minutes of the August 16, 2023, meeting of the Public Transit Advisory Committee as presented. Second by Mr. Browne. Carried unanimously 5 - 0.*

**5. Committee Action**

**a. Draft 2023 Transportation Disadvantaged Service Plan (TDSP) Major**

**Ms. McLaughlin**, Executive Director, Metropolitan Planning Organization (MPO), presented the *Draft 2023 Transportation Disadvantaged Service Plan (TDSP) Major Update* for Committee review and endorsement. She noted:

- The County is required to submit the Major Update to the TDSP to the Florida Department of Transportation (FDOT) due to the re-designation of the Board of County Commissioners as the Community Transportation Coordinator.
- PTNE and MPO staff worked with Capital Consulting Solutions, LLC to prepare the update.
- Specific component requirements addressed to ensure qualification for financial reimbursement included:
  1. A Transportation Service Analysis.
  2. A Service Plan including updates to the current Standards and Policies.
  3. Quality assurance.
  4. Amendment updates to the Service Plan, (made in May 2023 and effective for five (5) years).
- Demographic changes  
The consultants' work focused on the U.S. Census data.
  1. A community profile map was presented.
  2. The consultants' work focused on the U.S. Census data noting that between 2010 and 2020, Collier County's population grew by 16.94 percent. From 2020 to 2022 growth continued to exceed the rate for the state of Florida increasing from three hundred seventy-six thousand (376K) to three hundred ninety-eight thousand (398K) from 2020 to 2022, an increase of 22,000 residents.
- Public and Member Comment Period

1. A meeting has been scheduled for October 4, 2023, for the adoption of the TDSP Major.
2. PTAC members and the public will have the opportunity to review and comment on the document prior to the October meeting.

The Plan identifies CAT's goals, objective and strategies including:

- CAT's mission:
  1. Provide safe, accessible, and courteous public transportation services to its customers.
  2. CAT Connect's (formerly known as Collier Area Paratransit) mission is to identify and safely meet the transportation needs of Collier County, through a courteous, dependable, cost effective, and environmentally sound team commitment.
- CAT's goals:
  1. Implement a fully coordinated transportation system.
  2. Maximize effective transfers of individuals from paratransit to fixed route services.
  3. Provide an efficient and effective coordinated transportation service.
  4. Educate and market fixed route and paratransit services to current riders, the public, agency sponsored clients, visitors, and other potential customers.

**Mr. DeLeon** reported:

- The plan addresses the qualifying elements to ensure subsidies for expansion.
- Paratransit service and performance measures are included.
- The large geographic area of Collier County poses a challenge to assessing needs.
- Overall, the numbers are good.
- Different plans and how they are connected are being reviewed.
- Cost line increases from 2020 to 2022 are driven by:
  1. Fuel costs.
  2. Contractual increases in wages, etc.
  3. Increase in ridership creates longer travel times between destinations.

#### Recommendation

***Mr. Browne motioned to endorse the Collier Area Transit draft, Fiscal Year 2023, Transportation Disadvantaged Service Plan (TDSP) Major Update. Second by Vice Chair Berry. Carried unanimously 5 – 0.***

## **6. Reports and Presentations**

### **a. Regional Service and Fare Study – Technical Memorandum**

**Mr. Showalter** presented the Executive Summary “*Regional Service and Fare Study*” updating the Committee on the first technical memorandum provided by Jacobs Engineering for a Regional Service and Fare Study. He noted:

- Jacob's Engineering initiated the Study in March 2023.
- The purpose is to evaluate the prospect of implementing regional transit service from Collier County into other Counties.
- The study includes strategies to connect and create transit options for the residents of Collier and Lee counties and includes an evaluation of a regional fare structure and the costs associated with implementing a regional bus service.
- The project has been separated into eight (8) tasks.

A tech memo was presented summarizing the data collection and analysis portion of the project with the following highlighted:

- The Transit Development Plans (TDPs) for Collier and Lee counties evaluated transit needs and demand for a 10-year period (2021–2030) and included recommendations for regional interconnectivity based on public outreach, transit demand, and a situation appraisal.
- Data from CAT and LeeTran were evaluated to determine the feasibility of new regional service and fare structure.
- The ridership, fare data, annual operating/capital costs, and annual revenue will be used to develop a proposed regional corridor and cost estimates to implement the route.
- The data will also be utilized to identify potential funding opportunities for the project.

#### Program Considerations

- The transit investment will be utilized to determine the feasibility of the project.
- Staff consulted with Hillsborough Area Regional Transit (HART) on the ramifications of utilizing a joint Farecard system for participating Counties. The additional costs and personnel demands required for the joint fare structure for Pasco and Sarasota Counties have impacted profitability.
- Acknowledging the issues associated with a joint fare concept, the consultant will research the concept and the work will include interviewing riders for feedback.

#### Next Tech Memo Topics

- A Policy Assessment
- Coordinate Destination Analysis.
- Identify Key Activity Center(s) to target.

#### Tech Memo Timeline

- The next memo is anticipated in October 2023.
- The final report is due in February 2024.
- Staff requested members submit topics to be included in the Study.

#### **7. Member and Staff Comments**

None

#### **8. Public Comments**

None

#### **9. Next Meeting Date**

October 18, 2023 - 1:00 P.M.  
Collier County Museum Lecture Hall  
3331 Tamiami Trail E  
Naples, FL. 34104

**10. Adjournment**

**There being no further business for the good of the County, the meeting was adjourned by order of the chair at 1:29 P.M.**

**Public Transit Advisory Committee**

\_\_\_\_\_  
**John DiMarco III, Chairman**

These minutes approved by the Board/Committee on \_\_\_\_\_, 2023 as presented \_\_\_\_\_ or as amended \_\_\_\_\_.

**EXECUTIVE SUMMARY**  
**Reports and Presentation**  
**Item 5a**  
**Grant Application for 5310, 5311, and 5339**

**Objective:**

To report intent to submit Federal Transit Administration (FTA) Section 5310, 5311 and 5339 applications for submission to the Florida Department of Transportation (FDOT).

**Considerations:**

Pursuant to 49 U.S.C the Federal Transit Administration (FTA) programs 5310, 5311 and 5339 enables Collier County, a designated Community Transportation Coordinator, and provider of mass transportation to the elderly, individuals with disabilities, and those residing in non-urbanized areas of the County to apply for annual funding to support these Collier County residents. There are three (3) grant applications required to support these services: FTA 5310 to provide capital support to the elderly, individuals with disabilities; FTA 5311 to provide operational funding to support non-urbanized areas and FTA 5339 to replace, rehabilitate, and purchase buses, vans, and related equipment, as well as construct bus-related facilities in the non-urbanized areas.

**FTA Section 5310 Grant Request**

The 5310 capital grant application request in FY24 supports Collier Area Transit (CAT) System to purchase replacement vehicles to support the paratransit service. Funding in the amount of \$578,062 will be used to purchase four replacement paratransit vehicles that have met their useful life. The purchase of the replacement vehicles will not be an increase the overall paratransit fleet inventory. This grant acquisition will provide for the ongoing transportation services to the elderly and disabled residents of Collier County. The funding and match requirements are outlined in the chart below.

**FTA Section 5311 Grant Request**

The 5311 grant application request in FY24 supports the Collier Area Transit System to offset operational costs to support fixed route service in the rural areas of Collier County. Funding in the amount of \$1,568,510 will be used to maintain fixed route bus service in the rural areas of Collier County. The funding and match requirements are outlined in the chart below.

**FTA Section 5339 Grant Request**

The 5339 capital grant application request in FY24 supports the Collier Area Transit System to purchase a replacement vehicle to support fixed route service in the rural areas of Collier County. Funding in the amount of \$676,172 will be used to purchase one 35 ft. fixed route bus to replace an existing bus that has met its useful life. The funding and match requirements are outlined in the chart below.

Funding Request:

<b>Grant</b>	<b>Federal Funding</b>	<b>State Match</b>	<b>Local Match</b>	<b>Total</b>
5310	\$ 462,447	\$ 57,803	\$ 57,812	\$ 578,062
5311 Rural	\$ 784,255	\$ 0	\$ 784,255	\$ 1,568,510
5339 Rural	\$ 507,129	\$ 169,043	\$ 0	\$ 676,172
<b>Total</b>	<b>\$1,753,831</b>	<b>\$ 226,846</b>	<b>\$ 842,067</b>	<b>\$ 2,822,744</b>

**Recommendation:**

That the PTAC endorse the submittal of the applications.

**Attachment:**

Draft Grant Applications

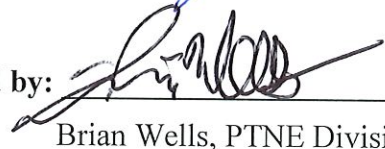
Prepared by: \_\_\_\_\_

  
Alexander Showalter, Senior Planner

Date: \_\_\_\_\_

11/9/2023

Approved by: \_\_\_\_\_

  
Brian Wells, PTNE Division Director

Date: \_\_\_\_\_

11/09/2023



**EXECUTIVE SUMMARY**  
**Reports and Presentations**  
**Item 6a**  
**November Route Changes**

**Objective:**

To update the committee on the service modifications to be implemented for the season schedule change on November 26<sup>th</sup>, 2023.

**Considerations:**

Staff has been working hard on changes to the seasonal schedule. Changes will be implemented across multiple Collier Area Transit routes. As part of the process and to ensure public is properly notified in advance of the changes, the proposed schedule modifications have been distributed throughout the community and posted on social media as well as on RideCAT.com.

Many of the changes being implemented this season are an effort to improve the On-Time Performance of our fixed route service. With many changes implemented over the past two years, we have collected data on the run times and asked drivers for their input, resulting in adjustments to the timepoints to give riders a more accurate estimation of when the busses will be at their stop. Also due to budgetary constraints, the final loops of certain routes have been removed to stay within our budgeted revenue hours. The following routes have had the last loop removed: 11, 12, 13, 14, and 17.

With the completion of the Golden Gate Bridge replacement, Routes 15 and 16 will return to travel along Golden Gate Parkway instead of Coronado Parkway. All changes will be available for public review online and across multiple locations throughout Collier County.

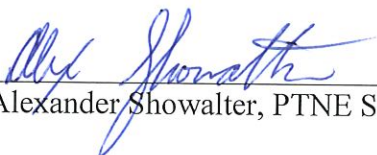
**Recommendation:**

To obtain Committee comments.

**Attachment:**

Proposed 2023 Seasonal Changes


Prepared by:

  
\_\_\_\_\_  
Alexander Showalter, PTNE Senior Planner

Date:

11/9/2023

Approved by:

  
\_\_\_\_\_  
Brian Wells, PTNE Division Director

Date:

11/09/2023