



**Public Transit Advisory Committee
Collier Area Transit
Hybrid Meeting
Collier County Museum Lecture Hall
3331 Tamiami Trail East Naples, Florida
January 17th, 2023
3:00 p.m.**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Approval of Minutes
 - a. November 17th, 2022 Minutes
- 5) Committee Action
- 6) Reports and Presentations
 - a. Seasonal Schedule Change Data
 - b. On-Demand Paratransit
 - c. Construction Update
- 7) Member Comments
- 8) Public Comments
- 9) Next Meeting Date – February 21st, 2023 Collier County Museum Lecture Hall
- 10) Adjournment

Two or more members of the Board of County Commissioners may be present and may participate at the meeting. The subject matter of this meeting may be an item for discussion and action at a future BCC meeting.

Collier Area Transit operates in compliance with Federal Transit Administration, (FTA) program requirements and ensures that transit services are made available and equitably distributed and provides equal access and mobility to any person without regard to race, color, or national origin, disability, gender or age. Title VI of the *Civil Rights Act of 1964*; FTA Circular 4702.1A, "Title VI and Title VI Dependent Guidelines for Federal Transit Administration Recipients.

Anyone who required an auxiliary aid or service for effective communication, or other reasonable accommodations in order to participate in this proceeding, should contact the Collier County Facilities Management Department located at 3335 Tamiami Trail East, Naples, Florida 34112 or 239-252-8380 as soon as possible, but no later than 48 hours before the scheduled event. Such reasonable accommodations will be provided at no cost to the individual.

MINUTES OF THE PUBLIC TRANSIT ADVISORY COMMITTEE
MEETING

NAPLES, FLORIDA

NOVEMBER 17, 2022

LET IT BE REMEMBERED, the Public Transit Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at Collier County Museum Lecture Hall, 3331 Tamiami Trail E, Naples, Florida with the following members present:

Chair: John DiMarco, III
Vice-Chair: Peter Berry
Devon Browne
James Caton (Excused)
Dewey Enderle
Sonja Lee Samek
Martin de St. Pierre (Excused)

ALSO PRESENT: Michelle Arnold, Director, Collier County PTNE
Omar DeLeon, Public Transit Manager, Collier County PTNE
Elena Ortiz-Rosado Events, Sales & Marketing Coordinator PTNE
Alexander Showalter, Senior Planner, Collier County PTNE
Jacob Stauffer, Transit Planner, MV Transportation

1. Call to Order

Chairman DiMarco called the meeting to order at 3:00 P.M.

2. Roll Call

Roll call was taken, and a quorum of four was established.

3. Approval of Agenda

Mr. Berry moved to approve the Agenda. Second by Mr. Browne. Carried unanimously 4 - 0.

4. Approval of Minutes

Mr. Enderle moved to approve the minutes of the October 18, 2022, of the Public Transit Advisory Committee meeting as presented. Second by Mr. Browne. Carried unanimously 4 - 0.

Ms. Samek joined the meeting at 3:05 pm and a quorum of five was present.

5. Committee Action

a. 5310,5311,5339 Grant Applications

Mr. DeLeon presented the Executive Summary “Grant Application for 5310, 5311, and 5339” for submission of applications to the Florida Department of Transportation (FDOT). The Board of County Commissioners (BCC) must approve grant application submissions.

5310

The 5310-capital grant request in FY24 supports Collier Area Transit (CAT) System to purchase replacement vehicles to support the paratransit service.

- Funding in the amount of \$626,748.00 will be used to purchase four (4) replacement paratransit vehicles, radios and customization of various components that have met their useful life.
- The capital grant includes an 80% Federal Share (\$501,396.00), a State Match of (\$62,672.00) and a Local Match of (\$62,680.00).
- Replacement vehicles will not increase overall paratransit fleet inventory.
- The acquisition will provide for ongoing transportation services to the elderly and disable resident of the County.

5311

The 5311-capital grant request in FY24 supports the Collier Area Transit (CAT) System to purchase a replacement vehicle to support fixed route service.

- The capital grant funding in the amount of \$621,763.00 will be used to purchase one (1) thirty-five (35) foot fixed route bus to replace an existing vehicle that has met its useful life.
- The capital grant includes an 80% Federal Share (\$497,410.00), and a 20% Local Match (\$124,353.00).
- Funds received for FY23 were applied to Operating Expenses.

5339

The 5339-capital grant in FY24 supports the Collier Area Transit (CAT) System to purchase a replacement vehicle to support fixed route service in rural areas.

- The capital grant funding in the amount of \$621,763.00 will be used to purchase one (1) thirty-five (35) foot fixed route bus to replace an existing bus that has met its useful life.
- The capital grant includes an 80% Federal share (\$497,410.00) with a 20% State Match (\$124,353.00).

Mr. DeLeon noted the report includes a copy of the Grant Applications which will be submitted to the Board of County Commissioners for approval to submit them to the Florida Department of Transportation (FDOT).

The Committee discussed:

- Retired buses are sold by a County assigned auctioneer. Paratransit buses generate a greater profit.
- Proceeds from the auction are reinvested to offset local government match requirements.
- Auction revenue exceeding \$10,000.00 is returned to the Federal Transit Administration (FTA).
- Grant funds are utilized annually.

Vice-Chair Berry motioned to endorse the submittal of Grant Applications 5310, 5311 Rural, and 5339 Rural in the amount of \$1,870,274.00 to the Board of County Commissioners (BCC) for approval and submission to the Florida Department of Transportation (FDOT). Seconded by Mr. Enderle. Carried unanimously 5 – 0.

b. Vice-Chair Election Reconsideration

Ms. Arnold presented an Executive Summary “*Reconsideration for Vice-Chair Election*” noting in accordance with the Public Transit Advisory Committee (PTAC) Committee By-Laws, the election process must allow for all interested parties for a position to be considered before a vote is taken. A member must be present at the meeting to be nominated for a position.

Past Vice-Chair Peter Berry is interested in continuing to serve but was not offered consideration prior to the vote on October 18, 2022. Both Mr. Berry and Ms. Samek should be considered for the position.

Recommendation

PTAC should reconsider the Vice Chair Election held on October 18, 2022, to provide for consideration all interested members eligible for the position.

Mr. Enderle moved to reconsider the motion for the Vice Chair approved at a previous meeting. Seconded by Chair DiMarco. Motion carried 5 – 0.

Ms. Samek withdrew from consideration for the position.

Chair DiMarco nominated Peter Berry for the position of Vice Chair of the Public Transit Advisory Committee for one year, or until a successor is appointed. Seconded by Ms. Samek. Carried unanimously 5 -0. Mr. Berry assumed Vice Chair.

6. Reports and Presentations

Ms. Arnold commended Staff for their outstanding performance during Hurricane Ian, including operational functions entailing special transportation and accessibility and maintenance of shelters.

Committee members also recognized and thanked Staff for their exceptional contribution.

7. Member Comments

Ms. Samek queried regarding PTNE service route plans to the Paradise Coast Sports Complex just off Route 951 (Collier Boulevard). Staff noted:

- Route 19 offers service to the area with a STOP on Collier Blvd. in front of the park.
- SnowFest will be held at the Sports Park this year and CAT will be providing shuttle service between the Sports Park and Golden Gate Community Center.
- A bus stop is installed within the complex but is not yet activated on a route.
- Additional transportation implementation to meet the complexes needs is under consideration.

Staff noted:

- PTNE recently provided transportation services in coordination with emergency services for the DSNAP event held at the Paradise Sprots Complex to help mitigate parking congestion.

8. Public Comments

Staff reported Grant Applications are developed based on needs identified by the PTNE Division.

9. Next Meeting Date

December 20, 2022, 3:00 p.m. – Collier County Museum Lecture Hall, Naples, FL. 34104

10. Adjournment

There being no further business for the good of the County, the meeting was adjourned by order of the chair at 3:30 P.M.

Public Transit Advisory Committee

John DiMarco III, Chairman

These minutes approved by the Board/Committee on _____, 2022 as presented ____ or as amended ____.

EXECUTIVE SUMMARY
Reports and Presentations
Item 6a
Seasonal Schedule Change Performance

Objective:

To update the Committee on the impacts the recent schedule change had on Ridership and On-time Performance.

Considerations:

On November 27, 2022, CAT implemented service changes that were designed to retain and promote ridership and improve the systems on-time performance. Several changes were recommended from the Comprehensive Operations Analysis (COA).

The changes included merging Routes 20 and 26 into a single Route 20 and Routes 19 and 28 into a single Route 19, covering relatively the same service areas. Route 25 has been modified to go north and south on US 41 rather than Goodlette-Frank Rd. The path for Route 21 has changed to now service the Walmart at Collier Blvd and Davis Blvd intersection.

To evaluate the effectiveness of the changes, staff has analyzed ridership and on-time performance data from the system compared to previous years. The results of the analysis will be presented at the meeting.

After implementation, staff received feedback from many members of the community and regarding the impacts of the Route 21 changes. As a result, staff is recommending adding a mid-day loop to the Route 21 starting at the US41 Walmart at 3:00 p.m. to provide connection for shift workers on Marco Island. This change will go into effect at the beginning of February.

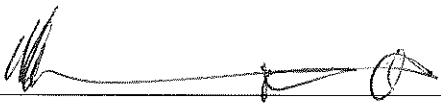
Recommendation:

None

Attachment:

None

Prepared by:  **Date:** 1/13/2023
Alexander Showalter, PTNE Senior Planner

Approved by:  **Date:** 1-13-2023
Michelle Arnold, PTNE Division Director

EXECUTIVE SUMMARY
Reports and Presentations
Item 6b
CATConnect Select

Objective:

To update the Committee on the new On-Demand Paratransit pilot project offered through CAT Connect Select.

Considerations:

On December 13, 2022, CAT launched an On-Demand Paratransit service, CATConnect Select, that allows riders to make same day bookings with pick-ups within a 30-minute window. This program was designed to provide more flexibility for our riders, allowing them to book trips in the same day for situations that may not have been originally planned for.

The service runs from 6:00 a.m. to 10:00 p.m., 7 days a week. The customer only pays \$4 for any trip under 8 miles. Trips farther than 8 miles are priced at \$2.50 per mile and customers are told the cost when booking the trip. Customers can call in or create an online booking to reserve their trips. A mobile app will be available soon for the passengers to book their trips.

Staff will present reporting info from the first month of operation and discuss our findings with the committee.

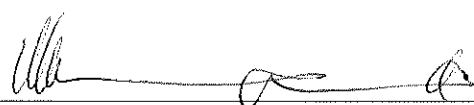
Recommendation:

None

Attachment:

None

Prepared by:  **Date:** 1/13/2023
Alexander Showalter, PTNE Senior Planner

Approved by:  **Date:** 1-13-2023
Michelle Arnold, PTNE Division Director

EXECUTIVE SUMMARY
Reports & Presentations
Item 6c
Construction Update

Objective:

To update the committee on the bus shelter construction program and upcoming new transit facilities projects.


Considerations:


Collier County Public Transit and Neighborhood Enhancement (PTNE) Project Manager will be providing the committee an update on recently constructed, in progress, and upcoming bus stop improvements. As well as an update on current facility projects.

Recommendation:

None.

Attachment:

Prepared by:  _____ Date: 1/13/23
Omar De Leon, Public Transit Manager

Approved by:  _____ Date: 1-13-2023
Michelle Arnold, PTNE Director