

MINUTES OF THE PUBLIC TRANSIT ADVISORY COMMITTEE
MEETING

June 21, 2022 Naples, Florida,

LET IT BE REMEMBERED, the Public Transit Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at Collier County Museum Lecture Hall, 3331 Tamiami Trail E, Naples, Florida with the following members present:

Chairman: John DiMarco, III
Vice-Chairman: Peter Berry (ZOOM)
Devon Browne (Excused)
James Caton (Excused)
Sonja Lee Samek
Vacancy
Vacancy

ALSO PRESENT: Michelle Arnold, Director, Collier County PTNE
Omar DeLeon, Public Transit Manager, Collier County PTNE
Brandy Otero, Principal Planner, Collier County Museum
Alexander Showalter, Senior Planner, Collier County PTNE
Jacob Stauffer, Transit Planner, MV Transportation
Patrick Bernal, Applicant PTNE Advisory Committee
Dewey Enderle, Applicant PTNE Advisory Committee
Martin de St. Pierre, Applicant PTNE Advisory Committee

1. Call to Order

Chairman DiMarco called the meeting to order at 3:02 P.M.

2. Roll Call

Roll call was taken, and a quorum was not established.

3. Approval of Agenda

The Committee agreed to hold an informational meeting in accordance with the Agenda.

4. Approval of Minutes

a. **April 19, 2022**

b. **May 17, 2022**

c. **June 21, 2022**

Continued to the next meeting.

5. Committee Action

a. New Membership Application

Mr. Showalter reported there are two (2) advisory seats available on the Public Transit Advisory Committee (PTAC). The terms are for 4-years, and applications were received from Dewey Enderle, Patrick Anthony Bernal, and Martin de St. Pierre.

A Committee consensus recommending the appointment of two new members for the PTAC Advisory Committee is sought for submission to the Board of County Commissioners (BCC) for final approval.

Mr. Enderle, Mr. Bernal, and Mr. de St. Pierre addressed the Committee on their desires to be seated on the Committee.

Recommendation for Dewey Enderle

Chair Di Marco recommended the Board of County Commissioners appoint Dewey Enderle to the Advisory Committee. Vice Chair Berry and Ms. Samek concurred.

Recommendation for Patrick Bernal

Chair DiMarco acknowledged Mr. Bernal would be an asset to the Committee and requested he be considered for a future open position on the Advisory Committee. Vice Chair Berry and Ms. Samek agreed.

Recommendation for Martin de St. Pierre

Chair DiMarco recommended the Board of County Commissioners appoint Mr. de St. Pierre to the PTNE Advisory Committee. Vice Chair Berry and Ms. Samek endorsed the recommendation.

b. Disadvantaged Business Enterprise Goal

Mr. DeLeon presented an Executive Summary “*Disadvantage Business Enterprise (DBE) Goal FY23 to FY25*” for consideration. He provided an overview noting:

Conditions

- The Collier County Board of Commissioners receives Federal financial assistance from the Federal Transit Administration (FTA) and the Florida Department of Transportation (FDOT).
- As a condition of receiving the assistance the Board must comply with Title 49 of the Code of Federal Regulations (F.F.R.), part 26.
- The Board is required to have a DBE program to ensure DBE’s have an equal opportunity to receive and participate in FTA and DOT assisted contracts.

Goals

- Collier Area Transit (CAT) will re-establish its goal for FY23, FY24 and FY25 to conform to the three (3) year reevaluation period.
- Historical Collier County DBE participation data for FY 19, 20 and 21 was shown to have a median of 2.52% DBE participation.
- An adjusted figure was established utilizing median past participation figure and the base figure of 1.53%. The adjusted figure resulted in 2.03%.
- CAT will try to hire disadvantaged business for at least 2.03% of its contracts during the specific fiscal years.

Construction Projects

- Projects include renovation of bus stop shelters and improvements to benefit ADA standards.
- The transit facility at 8300 Radio Road has exceeded its useful life. Renovation must conform to the County building codes. Demolition and reconstruction of the building is under consideration.
- Security improvements to the Transfer station such as roll down gates are out for bid.

Public Workshops

- CAT hosted two (2) workshops on June 16, 2022, and June 23, 2022, to discuss the DBE Program, methodology for goal establishment and information on the solicitation process, including how to register and bid on projects.

Board Consideration

- The BCC will consider the proposed goal at their July 12, 2022, meeting prior to submission to FTA’s Civil Right Office for acceptance.

Staff confirmed funds are available in the budget to finance the projects under consideration.

Chair DiMarco endorsed the Disadvantage Business Enterprise (DBE) plan and goal for Fiscal Years 2023, 2024, and 2025. Vice Chair Berry and Ms. Samek concurred.

6. Reports and Presentations

a. CAT KPI Dashboard & Heatmap

Mr. Showalter presented an Executive Summary “*Key Performance Indicators*” for consideration. He provided an overview noting the purpose is to update the Committee on the goals and objectives selected in previous meetings, and present PTNE’s BI tool that can be used to monitor and evaluate services.

- Transit Staff previously presented five (5) goals, listed in the *Transit Development Plan (TDP) - Actionable Items*.

- As recommended by the Committee, Staff has created a tool than can consistently monitor selected criteria and compare current and past data.
- Data in the tool tracks ridership, boarding and alighting locations as a heat map, on-time performance, complaints, and accidents.
- The “heat map” generates live data and identifies “hot spots” providing Staff an opportunity to modify and/or change routes in season.
- The tool will identify data compared against an assigned goal and identify if designated goals are being met.

Members requested the numerical information, which is internal not public, be published quarterly for their review.

7. Member Comments

None

8. Public Comments

Nash Thayka, Manager for the residence hotel on Juliet Blvd off Immokalee Road, suggested addition, or relocation, of westbound bus stops on Immokalee Road to provide ridership easier access to work.

Staff will research options, such as Park and Ride, to facilitate timely transportation to businesses.

9. Next Meeting Date

July 12, 2022, 1:30 p.m. – 8300 Radio Road, Naples, FL. 34104

10. Adjournment

There being no further business for the good of the County, the meeting was adjourned by order of the chair at 4:00 P.M.

Public Transit Advisory Committee

John DiMarco III, Chairman

These minutes approved by the Board/Committee on 09-22, 2022 as presented _____ or as amended _____.